



UFPIA 2022 EXPENSE PLANNING	Approved Budget 2022	FY 2022 Notes	Approved Budget 2021	FY 2021 Notes
Management Total:	1,780		1,392	
PO box rental	146	Already spent; open amount approved permanently*	118	
Dir/Offer Gen. Liability insurance; incl 5% inc allowance	1,406	Open amount approved permanently*	1,274	\$1274 budgeted, cost increased \$1406
UFPIA website hosting by Squarespace, Domain Listings	228	Budgeted w/ Media in 2021; cost increased from \$216 to \$228; open amount approved permanently*		
General Programs Total:	3,440		3,551	
PayPal fees for entire Association	65	Open amount approved permanently* (\$26 in 2021)	65	Open amount approved permanently (\$37 in 2020)
Stripe fees for entire Association	175	Open amount approved permanently* (\$171 in 2021)	65	Open amount approved permanently (\$336 in 2020)
January 2023 meeting food	200	Jan. in person mtg, \$200 allocated; \$0 spent for 2022	200	\$456 spent for 2020; \$450 allocated for 2021
National Night Out	500	Refreshments	500	Refreshments
Fundraising projects	500	Annual budget (free events/tickets/flyers/promos)		
Miscellaneous funds	500	For ad hoc items as needed; requires vote if over \$100	500	For ad hoc items as needed; requires vote if over \$100
Billie Holiday project (BHP) maintenance reserve til 2022	1,500	Agreement with FPMS/PNC is \$1,000; mosaic needs repair=\$500, \$0 spent in 2021	1,500	Agreement with FPMS/PNC (need to repair mosaic); not spent in 2021
Beautification Total:	2,150		2,150	
Community cleanups (bags, gloves, trash haul, refreshments)	390		390	
Green Team	75		75	
Sidewalk Beautification and Maintenance	1,005		1,005	Beautification to bring in \$1,005 revenue to offset expenses (fund-raising-\$500; planter sale-\$450; donations-\$105).
Tree pit maintenance & beautification (fencing, mulch, bumpers)	680		680	
Community Garden Total:	1,864		1,551	
Water permit	121	Already spent, open amount approved permanently* (\$121 basis)	121	Already spent, open amount approved permanently (\$121 basis)*
Annual budget (maintenance/repairs, supplies, garden committee meetings)	1,743	\$1,537 one-time cost to build shed; \$1,671 expected income from garden dues, sale of note cards/coloring books, & donations/events; no expenses for mural	1,430	\$640 expected income from garden & UFP dues/donations; \$100 for sale of note cards/glasses/totes; no expenses for mural
Education Total:	800		800	
Annual budget (Wolfest, tutoring, educ activities, CJR)	500	\$200 expected income from sale of WSA note cards	500	\$200 expected income from sale of WSA note cards
Miscellaneous Outreach Projects	300		300	
Fund-raising & Social Total:	0		500	
Annual budget (free events/tickets/flyers/promos) + seed \$ for various events	0	Moved to General Programs Section	500	Goal to bring in \$ from many smaller events + mixology class and progressive dinner if possible



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Land-Use Total:	500		550	
Annual budget (CLC retainer fees, seminars, notices)	250	If money is not needed, returns to general funds	250	If money is not needed, returns to general funds
Educational seminars CLC or other 4 @ \$50	200		200	
Printing displays	0		50	
Application Fees (Facade Improvement, minor privileges 4 @ \$25)	50		50	
Media Total:	3,075		3,791	
Newsletter printing	3,075	\$3,075 total w/ new vendor for 2022; Open amount approved permanently (\$2,600 projected income)*	3,575	Open amount approved permanently (\$2,400 projected income)
			216	UFPIA website hosting by SquareSpace (shifted to 2022 Mgmt budget)
Safety:	2,000		1,000	
Cafe Lighting	2,000	Expenditure pending resolution of lawsuit in nearby neighborhood; Reimbursement per block dep. on block size	1,000	
Spanish Language Outreach Total:	0		25	
	0	QR code eliminates need to budget for printing newsletter translation	25	Covers cost of printed translation of newsletter (none in 2020)
Traffic & Parking Total:	2,500		2,250	
Annual budget	2,500	Traffic calming projects (incl. paint, materials, etc.); plan to submit Johns Hopkins Neighborhood Fund grant \$10,292	2,250	Colorful street painting in crosswalks, bike lanes (incl. paint, materials, etc.)
Total expense limit	-18,109		-20,623	
Likely limit				
These are spending limits. Actual expenses are typically less.				
Bank balance at beginning of 2021	17,444	Bank balance as of 1.31.2022	15,607	Bank balance at 1.31.2021
All committee annual budget inputs have been rounded up to				
Recomend reserve (garden water permit, PO Box, Insurance, SquareSpace, newsletter, BHP reserve)	-7,216		-7,578	
Normal income (dues & donations)	8,667		5,061	
Expected available to spend	18,895		13,090	

*These management expenses are required for the continuity of operations for the organization. Approval of an open amount enables these expenses to be paid regardless of price fluxuation. VOLUNTEERS PLEASE NOTE: Always check with the Board to ensure there are adequate funds. This budget is used for general approval by the membership to spend up to these limits, and is not a guarantee that all of these monies are necessarily available. Actual expenses are normally reimbursed promptly by the Association rather than paid upfront.