

UFPIA 2021 EXPENSE PLANNING	Approved Budget 2021	FY 2021 Notes	Approved Budget 2020	FY 2020 Notes
Management Total:	1,536		1,918	
PO box rental	118	Already spent	105	
Dir/Offer Gen. Liability insurance; incl 5% inc allowance	1,274		1,213	
Zoom software	144			
Member management software	0		600	Did not spend in 2020
General Programs Total:	2,830		3,551	
PayPal fees for entire Association	65	Open amount approved permanently	65	Open amount approved permanently (\$55 in 2019)
Stripe fees for entire Association	65	Open amount approved permanently	0	
January meeting food	200	\$456 spent for 2020; \$0 for 2021; \$200 for 2022	856	\$456 spent for 2020; \$450 allocated for 2021
National Night Out	500	Refreshments	800	Refreshments
Misc. emergency funds	500	For ad hoc items as needed; requires vote if over \$100	500	For ad hoc items as needed; requires vote if over \$100
Billie Holiday project (BHP) maintenance reserve til 2022	1,500	Agreement with FPMS/PNC is \$1,000; mosaic needs repair=\$500	1,000	Agreement with FPMS/PNC (need to repair mosaic); not spent in 2020
Beautification Total:	2,150		4,500	
Community cleanups (bags, gloves, trash haul, refreshments)	390		1,445	
Green Team	75			
Trash/recycling cans w/ lids (\$14X20)	0	City to distribute cans so no expense.		
Sidewalk planters/greening (plants, planters, gravel, soil, mulch, watering cans; incl. Register St. planters maint.)	1,005	Beautification to bring in \$1,005 revenue to offset expenses (fund-raising-\$500; planter sale-\$400; donations-\$105).	1,405	Beautification to bring in revenue to offset expenses.
Tree pit maintenance & beautification (fencing, mulch, bumpers)	680		1,650	
Community Garden Total:	1,551		1,551	
Water permit	121	Already spent, open amount approved permanently (\$121 basis)	121	Already spent, open amount approved permanently (\$121 basis)
Annual budget (maintenance/repairs, supplies, garden committee meetings)	1,430	\$640 expected income from garden & UFP dues + \$100 for sale of note cards/glasses/totes, & donations; no expenses for mural.	1,430	\$580 expected income from garden & UFP dues/donations; no expenses for mural. (Note: 2020 Garden Ramble/mixology class brought in \$533)
Education Total:	800		1,000	
Annual budget (Wolfest, tutoring, educ activities, CJR outreach, after school, Teacher's Wish List, literacy night)	500	\$200 expected income from sale of WSA note cards	700	Fundraiser planned for fiscal 20-21 to support WSA library
WSA library	300		300	
Fund-raising & Social Total:	500		1,000	
Annual budget (free events/tickets/flyers/promos) + seed \$ for various events	500	Goal to bring in \$ from many smaller events + mixology class and progressive dinner if possible	500	Goal to bring in \$ from many smaller events
T-Shirts (discussed at board mtg, but not necessarily tied to this account)	0		500	Expect to make \$5 off every shirt (cost \$15); make \$750 if all sold); did not spend in 2020
Land-Use Total:	500		550	
Annual budget (CLC retainer fees, seminars, notices)	250	If money is not needed, returns to general funds	250	If money is not needed, returns to general funds
Educational seminars CLC or other 4 @ \$50	200		200	
Printing displays	0		50	
Application Fees (Facade Improvement, minor priveleges 4	50		50	
Media Total:	3,791		3,953	
Newsletter printing	3,575	Open amount approved permanently (\$1,500 projected income)	3,575	Open amount approved permanently (\$2,400 projected income)

UFPIA website hosting by Squarespace	216		216	
Social media posting software (Oneup)	0		54	
Podcast posting software (Podbean)	0		108	
Safety:	1,000		1,000	
Cafe Lighting	1,000		1,000	
Spanish Language Outreach Total:	50		50	
Annual budget (Hispanic meetings, notices, outreach event)	50	Covers cost of printed translation of newsletter	50	Covers cost of printed translation of newsletter
Traffic & Parking Total:	2,250		1,550	
Annual budget	2,250	Colorful street painting in crosswalks, bike lanes (incl. paint,	1,550	Mural project S Ann/Baltimore; tactical urbanism; bus stop
Total expense limit	-16,958		-20,623	
Likely limit				
These are spending limits. Actual expenses are typically less.				
Bank balance at beginning of 2021	13,700	bank balance as of 1.17.21	12,795	
All committee annual budget inputs have been rounded up to nearest hundred.				
Recomend reserve (garden water permit, PO Box, Insurance, Zoom, SquareSpace, newsletter, BHP reserve)	-6,078		-6,230	
Normal income (dues & donations)			6,304	
Expected available to spend	7,622		12,869	
<i>VOLUNTEERS PLEASE NOTE: Always check with the Board to ensure there are adequate funds. This budget is used for general approval by the membership to spend up to these limits, and is not a guarantee that all of these monies are necessarily available. Actual expenses are normally reimbursed promptly by the Association rather than paid upfront.</i>				