



UFPIA 2019 EXPENSE PLANNING

Management Total:	1,245
PO box rental	90
Directors/Officers Gen. Liability insurance includes a 5% increase allowance	1,155
General Programs Total:	2,400
PayPal fees for entire Association	90 open amount approved permanently (\$42 last yr)
January meeting food	1,000 already spent, \$500 approved for 2019; incl \$500 for 2020
<i>National Night Out</i>	800
Typical spontaneous donations	510 approve when needed (3-yr average)
Beautification Total:	4,500
Billie Holiday project (BHP) maintenance reserve	1,000 agreement with FPMS/PNC (possibly no expense this yr)
Annual budget (free trash cans, Green Team, planters, Umuganda, light poles)	1,500 (\$685 3-yr average income)
Tree pit maintenance & beautification	2,000
Community Garden Total:	6,464
Water permit	121 already spent, open amount approved permanently (\$121 basis)
Annual budget (maintenance/repairs, supplies, garden committee meetings, BGS donation, House Concert, Honey HH, Pumpkin Fest)	604 (\$2,458 expected income from garden dues/donations)
Garden east wall repair and mural	5,739 (\$4109.42 raised in 2018 and is reflected in UFP current balance)
Education & Youth Total:	1,600
Annual budget (Wolfest, literacy parent/teacher nights, Pratt library/WSA & CJR outreach, after school programs, Teacher's Wish List)	700 (\$158 3-yr average income)
WSA library (through Balt. Curriculum Project)	500
Community Family event (not just for WSA but all kids in UFP)	400
Fund-raising & Social Total:	800 (3-yr average expenses, \$2,226)
Annual budget (free event costs, tickets, flyers, UFPIA promotional items)	800 (3-yr average income)
Land-Use Total:	575
Annual budget (CLC retainer fees, seminars, notices)	300
Educational seminars CLC or other 4 @ \$50	200
Application Fees (Facade Improvement, minor priveleges) 3 @ \$25:	75
Newsletter Total:	3,575 open amount approved permanently (\$2,665 projected income)
Newsletter printing	3,575 This number reflects new price for the year which began 1/1/2019: \$325/mo

Safety:	1,000
Outdoor lightbulbs (pays for about 40 - we own 9 bases so far)	450
Self-Defense Class	300
Stoop Sit Hosting Reimbursement	250
Spanish Language Outreach Total:	450
Annual budget (Hispanic meetings, notices, outreach event)	450
Traffic & Parking Total:	250
Annual budget (seminar fees, city meeting transportation, inspections)	250
Website	216
Rebuild the UFP website with hosting by Squarespace	216

Total expense limit	23,075
<i>Likely limit</i>	<i>21,740</i>

If there is no \$1,000 BHP expense

These are spending limits. Actual expenses are typically less.
All committee annual budget inputs have been rounded up to nearest hundred.

Bank balance at beginning of 2019	12,525
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Note this is unusually high this year.

Recommended reserve for 2020 (obligations incl. garden water permit, PO Box rental, Insurance, BHP reserve only)	-3,730
Normal income	9,500

(3-yr averages of dues, normal donations, ads, garden dues, current fund-raising and all other things)

Expected available to spend	18,295
<i>Likely available</i>	<i>18,295</i>

VOLUNTEERS PLEASE NOTE: Actual expenses are normally reimbursed promptly by the Association rather than paid upfront. If there is doubt, confirm that the Treasurer is able to reimburse you before making any expense. The Association is currently able to reimburse you but, in the future, that may not always be the case at a particular time.